

**Stanhope Board of Health**

November 14, 2018

Secretary M. McNeilly called the meeting of the Board of Health to order at 7:00 p.m. Open Public Meeting Act 1030 statement was read as required by law.

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**Oath of Allegiance**

**Members present:** P. Zeff-Murphy, J. Savino, R. Bruno, and M. McNeilly  
**Absent:** D. Thistleton, T. Romano, and J. Gibbons

**Citizens to be Heard**

Seeing no one from the public wishing to speak, Secretary McNeilly closed the public portion of the meeting.

Minutes of October 10, 2018 meeting were accepted on a motion by P. Zeff-Murphy. seconded by R. Bruno. Motion carried.

**Reports**

**Sanitarian:**

Activity report received. Copies of reports placed on file.  
Reviewed missing reports from last month as well as October's reports.  
New Jersey Smoke-Free Act. Received copies of letter sent to parents of students caught smoking or vaping on school grounds informing them of the consequences if student is caught again.

**Animal Control Officer:**

No reports received.

**Secretary:**

Discussed County Conference call. Agenda included information on Lung and Pancreatic cancer.  
Requested Septic System Maintenance Survey be completed. Local board of health are required to notify their residents to perform routine maintenance on their septic system. We do not have many in town so we would not be interested in a town wide mailing. When given the information we will mail to homeowners with septic systems and also post information on the town website.

Motion by P. Zeff-Murphy and seconded by J. Savino to accept reports. Motion carried by unanimous vote of those present.

**Correspondence**

10/9/18 JCP&L re: Terminated Account- 16 Kelly Place  
10/23/18 Ellen Horak re: Annual Attendance Report  
11/9/18 JCP&L re: Terminated Account- 272 Rt 206

**Emails**

10/17/18 September 2018 Monthly Activity Reports from the Division of Health.  
10/25/18 Brian McNeilly re:2019 Reorganization  
10/26/18 Public Health Update: Update on Acute Flaccid Myelitis (AFM)  
10/26/18 Public Health Info: Seventh Annual Protect Me With 3+ Adolescent Immunization Awareness Contest  
11/1/18 Public Health Alert: Measles Outbreak in Ocean County, Multiple Exposures  
11/9/18 RE: November 14th Municipal Meeting Conference Call

Discussed correspondence.

Motion by P. Zeff-Murphy and seconded by R. Bruno to accept correspondence. Motion carried by unanimous vote of those present.

**New Business**

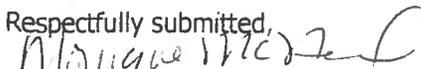
Food licensing fees. We received an email from the Administrator about updating fees. Since we were not given the 2019 Reorganization packet it probably didn't pertain to us. We did review how other towns structure their food licenses. The issue we have right now is what is considered a school not a daycare and whether it is exempt from paying for their food license. Removing schools from being exempt would solve this issue. Discussed if we want to change structure of license by risk levels or size of business and scale fee accordingly. We are going to table discussion until we have more information.

**Citizens to be Heard**

Seeing no one from the public wishing to speak, Secretary McNeilly closed the public portion of the meeting.

Since there was no further business to transact, the members voted to adjourn 8:00 p.m.

Motion by R. Bruno seconded by P. Zeff-Murphy. Motion carried by unanimous vote of those present.

Respectfully submitted,  
  
Monique McNeilly, Board of Health Secretary

